

ASKHAM BRYAN PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 24th June 2021 at 7pm in the Village Hall

PRESENT:

Councillor	Andrew Steele (Chair)		
Councillors	Helen Dawson	Mark Walker	Simon Peers
	Kathryn Smith		

In attendance: One member of the public, Ward Cllr. Hook and the locum Clerk.

1. VACANCY ON THE PARISH COUNCIL. It was resolved that Helen Dawson be co-opted to fill the vacancy on the Parish Council (PC), all in favour. She duly signed her declaration of acceptance of office and was welcomed onto the PC.

2 APOLOGIES: Cllrs. Barber & Smahon.

3 DECLARATIONS OF PECUNIARY INTEREST: Cllr. Peers regarding the planning application for Egton Cottage, 62 Main Street.

4 PUBLIC PARTICIPATION

There was one member of the public present at the meeting. No matters were raised.

5. TO APPROVE AND SIGN THE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL (PC) HELD ON 6th MAY 2021.

It was **resolved** that the minutes of the annual meeting of the PC held on 6th May 2021 having been circulated, be approved and that the Chair be authorised to sign.

6. PLANNING

a. Planning Applications Received

- i. 21/00838/FUL - West Barn 9 Eastfield Farm - In fill of existing outside courtyard, to allow for internal ramped access through the ground floor of the property.
- ii. 21/01299/TCA - Deneen 27 Main Street - Crown reduce by 30% 1no. Lawson Cypress tree in a Conservation Area.
- iii. 21/01282/TCA - 1 The Court, Main Street - Works to 3no. Yew trees, to crown reduce by 2m in height and 2m in width; crown lift of 2.5m - tree works in a Conservation Area
- iv. 21/01288/FUL - Egton Cottage, 62 Main Street - Single storey rear extension

The Clerk had replied to the first three using his delegated authority taking into account Councillors feedback. There were **no objections** to any of these three. It was resolved to raise **no objections** to the application for Egton Cottage.

b. Planning Decision Notices Received

- i. 21/00381/FUL - Pikehills Golf Club, Tadcaster Road – Two storey extension to accommodate entrance hall, office, storage and extension to balcony at first floor. - Approved subject to conditions.
- ii. 21/00822/TCA - STREET RECORD Saint Nicholas' Croft Askham Bryan - Reduction of Willow tree by 50% (pollarding to 5/6m); Fell 1no. Conifer tree in a Conservation Area (at the intersection of Saint Nicholas' Croft and Main Street) – Approved.
- iii. CRM 200518-002163 - tree works to provide clearance to power lines, Askham Bryan. Hawthorne, goat willow, two acacias, one mulberry (no work until December), pine, walnut, cherry, sorbus and yew with wild rose - statutory works exemption.
- iv. 21/00497/FUL - Unused Land Adjacent To Hazelwood House Askham Bryan Lane - Consultation Email - Creation of access way onto site – refused

- v. 21/00288/FUL – Tuevais, 101 Main Street - Erection of 1no. dwelling following demolition of existing dwelling – withdrawn.
- vi. 21/00914/FUL - British Telecom Askham Fields Lane - Siting of 2no. shipping containers – approved.

It was noted that four of the above had been approved, one had been refused and one application had been withdrawn.

7 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT

There was one crime on the report, this had been noted at the May meeting (a brick has been thrown through the rear window of a car).

8 REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook reported on a reorganisation of the Council and the creation of an extra committee. She commented that officers often don't have local knowledge and the need for them to consult Ward Councillors more. She commented that reported potholes had been highlighted with red paint and some had been filled in. She expressed delight that the Parish Council's application to the Play Area Fund had resulted in an award of £5,900. She also reported on proposals by Quickline for a Broadband mast at Askham Bar Park and Ride.

9 OTHER MATTERS

- 9.1 **Insurance.** The Insurance company had sent a pre-renewal quote (renewal date is 1st August). The Clerk would resend to all Councillors and the July meeting would consider whether the level of cover meets the needs of the Parish Council and Charity.
- 9.2 **Website.** It had been hoped to keep the old domain name for the new website, but this had expired and a new domain name had been registered, www.AskhamBryanPC.org.uk. The site had now gone live and the content needs improving. All Councillors now had dedicated email addresses in the form @AskhamBryanPC.org.UK and it was agreed that Cllr. Peers and the Clerk send instructions accordingly so that Councillors can consider using these from the July meeting. Cllr. Peers would update the Facebook page.

10 FINANCE

10.1 Bank Reconciliation.

Since 1st April, there had been income of £4,749.50 (being first payment of precept and the Community Support Grant) and payments totalling £866.98.

10.2 Report of invoices to be paid

It was **resolved** that the following invoices to be paid, all in favour.

- Clerk's Salary 01/04/21 to 31/05/21 plus deductions payable to HMRC.
- Yorkshire Internal Audit Services - £175
- Amazon (K. Langley) - Topsome Bird Spikes for Pigeon Small Birds, 8.5M (28 Feet) Bird Repellent Deterrent Spikes Stainless Steel Anti Bird Spikes, Black, Set of 26 - £35.82 + VAT = £42.99
- Amazon (K. Langley) - 50 X Silver Grey Cable Ties 370Mm X 4.8MM - £3.01 + VAT = £3.61
- Vistaprint (K. Smahon) - A5 bi-fold leaflet x 250 (Recreational Area consultation) - (includes £5.40 delivery) - £46.58 + VAT = £57.09

It was noted that two fences appeared to have been kicked down and the previous bird spikes were down. Cllr. Steele would supply timber for the broken fences and had replaced a post.

10.3 Zoom renewal.

The Clerk had received a reminder that the years' subscription to Zoom for remote meetings was due. It was **resolved** to continue only use the free version of Zoom (forty-minute limit on meet times), all in favour.

10.4 Internal auditor's report

A copy of the Internal auditor's report had been circulated and the contents noted. Due to a change in the website, the auditor had been unable to find evidence that the statutory requirement that the notice of the right to inspect the accounts and the notice of conclusion of audit had been complied with.

11 CORRESPONDENCE

A list of correspondence received since the last meeting (items 211-231) had been circulated and the contents noted.

12 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress.

13 DATES OF MEETINGS FOR 2021

The next PC meeting would be 15 July 2021 at the Village Hall at 7pm. Apologies from Cllr. Smith were noted.

The schedule of meetings following the third Thursday of the month pattern is 19 August, 16 September, 21 October and 18 November.

The meeting closed at 7:45pm.

Signed

Chairman
15 July 2021